

## **EEPTO General Meeting**

Date: November 19, 2013

Time: 11:00 a.m to 12:30 p.m.

Location: Eanes History Center

### **Call-to-Order - Julia Webber**

- Chris Towne's 4th grade student musicians gave a percussion performance.
- Mrs. Wolf's class recited seasonal poems.
- Approval of Minutes: the minutes from the EEPTO General Board meeting held on 10.15.2013 were approved and will be posted to the website.

### **Treasurer Report - Barbara Kim**

- Account Balances (as of 11.10.2013):
  - Commercial Account Balance - \$260,230.56
  - Money Market Account Balance - \$30,111.99
- Approximate PTO expenses paid (to date):
  - Field trips: \$18,000
  - Student enrichment: \$20,000
  - Grade pod requests: \$7,000
  - Staff appreciation: \$3,000
  - Professional development: \$6,000
- Barbara reminded members to submit Requests for Reimbursement within 30 days of purchase.
- The EEPTO year-end tax documentation was received from the accountant. Barbara has a copy available for review after the meeting.
- Tax-free Days: EEPTO used both tax-free days this year for Meet the Teacher and Carnival. Any items sold at those events were tax-free.

### **IEC - Rene Schmidt**

A meeting of the Instructional Enrichment Committee (IEC) was held on Tuesday, November 5. The total amount of IEC requests reviewed in November 2013 amounted to \$41,882. The following items were presented:

- Carin Champion requested 90 Califone Kids Listening First Stereo Headphones for Kindergarten students. The IEC voted to approve this request for \$647.85
- Evelyn McAlister requested new library shelving to house books and help facilitate a flexible space. The request totaled \$34,007. The IEC decided to table this vote until spring 2014.
- Heather Davis requested 5 Hokki stools per 2nd grade classroom (25 stools). The request totaled \$2,973.75. The IEC decided to deny this request at this time. This may be looked at for a campus-wide request in the future.
- Erin Krieger, GT, requested a Dry-Erase Board (6'x4' magnetic) for a writing surface for her classroom. The request totaled \$762.95. The IEC voted to approve this request.

- Pat Karaguleff, Music, requested Metallophones (soprano, tenor-alto, bass) to replace old instruments for her classroom. The request totaled \$2,123.56. The IEC voted to approve this request.
- Drew Watson and Erin Worley requested Level C & D Nonfiction reading sets - (4 sets) just right reading sets for Kindergarten. The request totaled \$253.28 for Level C and \$274.61 for Level D readers. The IEC voted to approve these requests.
- Laura Wright requested 6 iPad stands for 3rd grade classrooms. The total for this request is \$876. The IEC voted to deny this request at this time. This may be researched as a possible campus-wide request at a later date.

The total amount of IEC requests approved in November 2013 was \$4,062.25.

## **VP Reports**

### **Fundraising - Clarissa McWilliams**

- EEPTO Fundraising income (to date):
  - Carnival: \$26,367.05
  - Silent Auction: \$14,000 (approximate commitments)
  - Parents Night Out (PNO): \$59,733.47 (includes paddles up income)
  - Socials: \$24,000 (approximate commitments)
- Expenses for the EEPTO Carnival 2013 were \$9,297.20.
- There was discussion about the date of PNO and holding it in the fall versus the spring, separate from Carnival. Barbara will check the PNO income and participation of previous years to determine if there is a significant difference in event income.
- Carnival wristbands are a favorable concept; however, some parents requested a decrease in price for next year.
- Jodie stated that a recent districtwide policy was created banning cascarones (confetti eggs) at all school events.
- Parents should email Clarissa if they have not received their silent auction packages.

### **Communications - Alice Meadows**

- PTO website: encouraged parents to view the improved PTO website at the new domain EEPTO.com.
- School Directory App.: the highly secure and interactive app will be available this week. A visual user guide will be provided to assist with setup. Please email Alice if you are not in the school directory and would like to be included or if you have any directory questions.

### **Student Enrichment - Karen Murphy and Emmanuelle Jean**

- Pumpkin drive: over 100 pumpkins were collected and delivered to a local farm to provide feed and compost.
- Gardens: crops in the 5th grade garden have been planted. Karen thanked all volunteers who have helped create and maintain the Kindergarten and 5th grade gardens.
- Chickens: Two chickens from the 1st grade chick project will be delivered in the spring. A request for funding a chicken coop will be presented to the IEC. If approved, a coop will be built by April 2014.
- Science Day: the event will be held on 1.23.2014. Organizers are looking for a company/person to sponsor the t-shirts. Parent volunteers are also needed.

- Movie Night: the event will be rescheduled. Future dates are being discussed and will be posted on the website.

#### **Teacher Support - Julia Webber**

- Desserts for December: parents will provide desserts and treats for teachers to take home and enjoy with their families. A VolunteerSpot link will be created.

#### **EEPTO Teacher Representative - Jennifer Wolff**

- Current and upcoming grade level curriculum and events:
  - PPCD: Learning Through Play
  - Kindergarten: Writer's Workshop and Rubrics
  - 1st grade: data collection, preparing for the Polar Express parade, and holiday customs unit
  - 2nd grade: Junior Achievement, temperature changes, and upcoming field trip to see a play at Westlake High School
  - 3rd grade: Pioneer Day (classes need wagons)
  - 4th grade: balloon races and Versa-Tiles.
  - 5th grade: electrical light energy, fractions, pre-algebra, and linear functions
- Jennifer expressed gratitude to parents for supporting the book fair and providing teacher gifts.

#### **EEPTO News From the Floor**

- Julia thanked everyone who donated to help Juani Garcia and her family after their home was destroyed by the recent floods. Donations can be made through the website link provided on the back of the meeting agenda.
- Jodie reminded parents to enter the school through the front office and not ask parents or teachers, inside school grounds, to open side gates.
- Box top collection: Jamie McCornack and volunteers recently counted box tops and student participation was limited. There were several suggestions on methods to increase participation and discussion about making it separate from the PTO next school year.
- Little Helping Hands, a charity that promotes family volunteerism, will be at the EEPTO General meeting in December.
- Students will be performing chores at home to earn money for His Grace Foundation, a charity benefitting the families and children undergoing bone marrow transplants at Texas Children's Hospital.

#### **Adjournment**

Julia adjourned the meeting at 12:15 p.m.. The next EEPTO General meeting is scheduled for December 17, 2013 from 11:00 a.m. to 12:30 p.m.