

EEPTO Board Meeting

Date: February 11, 2014

Location: Conference Room

In Attendance:

Julia Webber, Alice Meadows, Emmanuelle Jean, Stephanie Dwyer, Barbara Kim, Rene Schmidt, Dinah Street, Karen Murphy and Julie Hill

Not Present: Jennifer Wolff, Clarissa McWilliams and Ann Bernard

Call-to-Order - Julia Webber

Minutes from the EEPTO Board meeting held on 1.21.14 were approved and will be posted to the website.

Treasurer Report - Barbara Kim

- Account Balances (as of 2.11.2014):
 - Commercial Account Balance - \$214,245.45
 - Money Market Account Balance - \$30,127.17
- Recent expenses include approximately \$2,900 to EISD for field trip bus service (1st installment) and copier expenses of approximately \$6,000.
- Teachers have been asked to cease expenditure requests by 3.31.14. Barbara proposed the PTO do the same and asked Board members to remind committee members to turn in their Requests for Reimbursement by this date.
- The PTO will obtain an Amazon Prime membership for \$79.00 per year.
- The 5th grade graduation expenses exceeded budget last year. It was proposed that Julia and Stephanie communicate with grade coordinators about staying within budget for the event this year.
- The current budget for field trips is approximately \$13,200. An overage is expected due to the increase in classes and students this year. The budget increase may require Board approval.
- The professional development expenses are close to reaching the budget allowance. The anticipated overage is due to an increase in teachers this school year.
- Fair market values are needed for PNO auction items. Barbara will ask Clarissa to obtain these figures from PNO committee members.

IEC - Rene Schmidt

A meeting of the IEC was held on 2.11.14. The following requests were reviewed:

- Michelle Corbett and Kelly VanMeter requested 20 Hoki Stools (10-15" & 10-18") to use as needed across campus. The request totaled \$2,099 and the IEC voted to approve this request.
- Lance Matus requested a chicken coop, perimeter fence, hardware and feeding for chickens to reside on campus. The request totaled \$2,880. The IEC and Board voted to approve this request. The request is pending approval at the board meeting and the upcoming general meeting on 2.18.14*.
- Debbie Smith requested a Sony HDR High Def Camcorder. The IEC voted to table this request at this time.
- Aimee Smith requested Razz Kids iPad app License for six 3rd grade classes. The IEC voted to approve this request based on this trial in the classroom and listen to read feature.
- Jane Wold requested Level E Animal Stories 1 Realistic Fiction and Level F Favorite Characters and Realistic Fiction books for Kindergarten. The IEC voted to approve these books for Kindergarten.

- Jane Wold requested Level E Fiction Physical Science / Level F Non Fiction Social Studies books for Kindergarten. The IEC voted to approve these books for Kindergarten.
- Elizabeth Holstein requested Bare Books for 2nd grade for their Mother's Day projects. The IEC requested to approve this request.

The total amount requested at the January IEC meeting was \$6,816.56

The total amount approved at the January IEC was \$6,340.57

*The request for a chicken coop, fence, hardware and feeding for chickens to reside on campus is \$2,880. This amount is over the \$2,500 cap placed on IEC Committee requests by the PTO bylaws and must be voted on by the PTO Board. If approved, the vote must be presented at the next PTO General Meeting. Julia made a motion to approve this expenditure and it was seconded by Karen Murphy. The motion was approved and the vote was not unanimous.

VP Reports

Student Enrichment - Karen Murphy and Emmanuelle Jean

- Movie Night - the movie Turbo will be shown at 6:30 p.m on 2.26.14.
- Science Day - parent volunteers were invited to complete a survey about Science Day. The results will be compiled and provided at a later meeting.
- Assemblies - the cultural assembly scheduled for this morning was cancelled due to weather. Upcoming assemblies include: March 5 - Dennis Lee will present an assembly on character building and April 3 - Kyle Dine will present a student assembly about allergy awareness.

Adjournment

Julia adjourned the meeting at 1:00 p.m.. The next EEPTO Board meeting is scheduled for March 7, 2014 from 10:30 a.m to 12:30 p.m. in the EE Conference Room.