

## **EEPTO Board Meeting - 2014/2015**

Date: April 14, 2015

Location: Mustang Room

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**In attendance:** Rene Schmidt, Stephanie Dwyer, Julia Webber, Emmanuelle Jean, Ann Bernard, Trina Keathley, Liane Stonecipher, Clarissa McWilliams, Julia Webber, Alice Meadows, Aimee Smith, and Julie Hill

### **Call to Order - Rene Schmidt**

A motion to approve the minutes from the EEPTO Board Meeting held on March 10, 2015 was made by Stephanie, seconded by Emmanuelle, and all approved. The minutes will be posted to the EEPTO website.

### **Treasurer's Report - Ann Bernard**

- Account Balances (as of April 13, 2015)
  - Commercial Account: \$236,251.75
  - Money Market Account: \$76,482.63
- Underwriting: \$155,033.18 (248 donors)
- PTO Membership: \$10,960.00 (314 families)

Ann reminded everyone that we cannot be reimbursed for sales tax and to ensure they fill out the tax form when purchasing anything for the EEPTO. Request for Reimbursements should be submitted within 30 days of purchase.

The EEPTO agreed to increase the 5th grade budget by \$2,100 for graduation and end of year party. Julia made motion and Stephanie seconded, all approved.

### **Budget - Ann Bernard**

Ann presented proposed budget for 2015-2016 school year. After much discussion, \$263,450 is the new proposed budget. Stephanie made a motion to approve the proposed budget, Trina seconded, and all approved.

### **IEC Update - Stephanie Dwyer**

A meeting of the IEC was held on April 7, 2015. The IEC board considered \$20,628.97 in requests (several requiring PTO Board approval) and approved \$20,134.42. A detailed IEC report for April will be posted to the EEPTO website.

The following IEC requests were greater than \$2,500 and require EEPTO Board approval:

- Guided Reading Books: \$3,008.66 - Alice made a motion to approve the amount, Rene seconded, and all approved.
- Stem carts and supplies: \$3,347.39 - Alice made a motion to approve the amount, Rene seconded, and all approved

- Mustang Room furniture and lighting: \$5,533.80 - Alice made a motion to approve, Clarissa seconded, and all approved.

The above amounts exceeded the current IEC budget. Ann made a motion to transfer \$15,000 into the IEC budget, Alice seconded and all approved. These IEC requests will be presented at the next General EEPTO meeting for approval.

### **EEPTO - 2015/2016**

The proposed EEPTO Board slate for 2015/2016 school year includes:

- President-Stephanie Dwyer
- Treasurer - Liane Stonecipher
- Past President - Rene Schmidt
- Treasurer Elect - Gaylen Kimble
- President Elect - Meredith Bagan
- VP Teacher Support - Trina Keathley
- VP Fundraising - Clarissa McWilliams
- Secretary - Marley Page
- VP Communications - Alice Meadows
- VP Student Enrichment - Carla Basham

Emmanelle made a motion to approve the 2015/2016 EEPTO Board slate, Ann seconded, and all approved. The proposed slate will be presented at the next EEPTO General Meeting for approval.

#### **VP Student Enrichment - Emmanuelle Jean**

- Evening at Eanes - show art, signing and demonstrate Imagination Playground. Working on getting food vendors and coordinating art projects.

#### **VP Fundraising - Clarissa McWilliams**

- Spring Book Fair - checking with book fair to determine needs
- Underwriting banners - checking with chair to order
- Underwriting letters - put dates on for next year

**VP Teacher Support - Trina Keathley**

- April birthday was held today.
- 4th grade end of year party - additional \$200 in excess of budget. Parents agreed to pay.
- 5th grade end of the year party - teachers asked that they go to Main Event again this year.
- 5th grade graduation - need to rent more chairs so parents are not straddling cafeteria tables.
- Teacher Appreciation - will be held week of May 2, meeting with coordinator to determine needs
- Planning for 5th grade graduation and talent show is being organized with teachers

**President's Updates:**

- Look at dates for PNO in September and Carnival dates in October.
- Reminded everyone that Pamela Cross is retiring
- Next general meeting - will be held on Monday

**Adjournment**

Rene adjourned the meeting at 2:30 p.m.