

EEPTO Board Meeting - 2014/2015

Date: October 14, 2014

Location: Mustang Room

In attendance: Rene Schmidt, Stephanie Dwyer, Ann Bernard, Emmanuelle Jean, Trina Keathley, Liane Stonecipher, Julia Webber, Alice Meadow, Aimee Smith and Julie Hill

Not Present: Clarissa McWilliams

Call to Order - Rene Schmidt

A motion to approve the minutes from the EEPTO Board Meeting held on September 9, 2014 was made by Trina, all approved. The minutes will be posted to the EEPTO website.

Treasurer's Report - Ann Bernard

- Account Balances (as of October 14, 2014)
 - Commercial Account: \$282,065.98
 - Money Market Account: \$29,847.12
- PTO Memberships: \$9,625 from 275 families and \$700 from 71 teachers (100%)
- Underwriting: \$135,242.00 from 235 families
- Movie Night: Income was \$1,087.00 and expenses were \$1,825.98, but it was fun community building event.

IEC Update - Stephanie Dwyer

A meeting of the IEC was held on October 7, 2014. The IEC considered \$17,617 in requests and approved \$9,612.52. A complete list of IEC requests and approvals is included on the EEPTO website.

Leslie Ryan requested new furniture for the Mustang Room to make it a more collaborative space for meetings. The initial request was \$10,742.28. The IEC approved \$5,738.28, for 20 chairs and 12 tables. This amount is over the \$2,500 cap placed on IEC Committee requests by the PTO bylaws. Julia made a motion to approve \$5,738.28 for the furniture, Alice seconded the motion and all approved. The request will be voted on at the EEPTO General Meeting on October 21.

VP Student Enrichment - Emmanuelle Jean

- Movie Night: the movie license was more expensive than last year. The ice cream was difficult to keep frozen. Next year, we will make sure food vendors understand the number of potential attendees so they do not run out of food. Coordinators will also determine ways to keep kids from running amok, such as using caution tape to block the playground.
- Mustang Mania Update: coordinators for next year will need to get snacks/popsicles approved a week before the event. The co-chairs expressed interest for more inflatables.
- Cultural Assemblies: Dennis Lee and Grandma Rose are the tentative speakers. More money is needed in the budget if we book both speakers. Trina made a motion for \$675 of additional cultural assembly funds, Stephanie seconded, and all approved.

- Recess Consumables: the number of balls going over the fence seems to be declining. Many balls need to be aired up, which may be a good job for students.
- STEM Day: the event will be held on 11/14 and co-chairs are working to find volunteers.

VP Fundraising - Clarissa McWilliams

- Underwriting: the carnival t-shirt is in progress of being printed
- Sponsorship Committee: this new committee has organized great live and silent auctions packages.
- Carnival: class baskets donations, stuffed animals, and teacher treasures are all being organized.
- Parent's Night Out: the event is scheduled for October 24 and paddles up will be for 21st century furniture.
- Socials: there is a need for more adult socials
- Fall Book Fair: The book fair will be 11/7-11/13.

VP Teacher Support - Trina Keathley

- Teacher birthday breakfast: the October breakfast will be held tomorrow.
- Volunteer Spot: the owner gave a premium membership for the entire school. This membership consolidates needs and allows parents to sign up for multiple events. Using this service, the school may eventually be able to do away with volunteer sheets at Back to School night.

VP Communications - Alice Meadows

- New E-Commerce PTO website: spirit wear will be put on Revtrack until the new system is completely operational.
- Yearbook: EE will use Treering for yearbooks this year. They will offer them in paper back and hardback. The coordinator is still working to find editors and looking into providing a stipend for teacher volunteers.
- Website: an archive folder is available on the EEPTO website. Julie and Alice will start moving minutes from previous years to the archived folders.
- Marquee: Jamie McCornack will be the new marquee parent volunteer. Marquee priority for the next two weeks will be for PNO/Carnival/Dr. Leonard visit
- Carnival/PNO: communications to parents will begin this week

Teachers Report - Aimee Smith

- Please let Aimee know about any info that needs to be communicated to teachers.
- Teachers are aware of baskets and teachers treasures for carnival.
- Teachers will email parents about the food being offered at parties
- Erin McElroy: wanting to get a committee together to obtain parent help for upcoming art events.

President's Updates:

- PPCD party fund: The PPCD does not have a fund for parties. Julia made motion to provide \$400 to the EEPTO Grade Coordinator budget for PPCD parties, Stephanie seconded, all approved.
- Local promotions: Zpizza will give gift certificates for a slice of pizza if a child is observed by a teacher doing something nice in the classroom. Shady Grove created a perfect attendance program.
- Eanes Cares: set up VolunteerSpot for school and staff families in need. There will be a sign up on the distribution list. Rene will ask for a parent volunteer coordinator at the next General Meeting.
- General Meeting Speaker: the speaker for October will be Dr. Leonard.
- EEF Tex'toberfest: will be held at the McCornack's home at 5:00 p.m. on 10/19.
- Pajama Princess Fundraiser: will occur from 10/21-10/23. Event information will be provided in the school newsletter. Laurie Newton will give 15% of proceeds back to EEPTO.

Adjournment

Rene adjourned the meeting at 12:00 p.m.